

Oakdale PTO

Meeting Minutes
October 13, 2009

Opening:

The regular meeting of the Oakdale PTO was called to order at 6:34 p.m. on October 13, 2009 at Oakdale Elementary School by President Jennifer Hill.

Present:

Leanne Adcock, Tamara Ahrens, Bridget Scott, Kim Yates, Darrin Cooper, Angie Ehrmantraut Pontius, Paulette Cocco, Sue Sparrow, Kim Tcheng, Richard Franke, Jennifer Hill, Kedra Donnelly, Bethany, Michelle Hartrich-Jackson.

A. Approval of Minutes

The September meeting minutes were approved. A motion was made by Paulette Cocco to approve the minutes as is with Kim Tcheng seconding; unanimous vote from members present. Final minutes will be posted to the Oakdale website.

B. President's Announcements

- Britney House has stepped down from her V.P. duties. Sue Sparrow is the new V.P. effective immediately.
- New historian is Gina Franke.
- Volunteer Coordinator Amber Jones has stepped down from her duties. Lori Jacobs will be assuming this role once Jennifer Hill transitions the duties.
- Co-chairs are needed for Spirit Wear and Welcome Wagon. Please contact Paulette Cocco if you are interested in these opportunities.
- Childcare - The decision has been made that PTO will not provide child care during the meetings this year. The reasons for this change include a better allocation of funds elsewhere. However, the board is open to hearing feedback regarding this change if the lack of childcare poses an inconvenience to our members. Please voice your opinion! Kim Yates contacted Alpha Phi Omega regarding our childcare needs and they may have college students interested in volunteering for childcare during PTO meetings. Any volunteers will be properly screened.
- Every Friday will be "Spirit Wear" day for the students.

- Jennifer has contacted several other PTO presidents from various schools to discuss ideas that have worked well for their schools. She will be attending a luncheon soon and will share ideas during the next PTO meeting.

C. Principal & Teacher Rep Announcements

- Last staff luncheon was fabulous – thank you from teachers & staff!
- Mr. Cooper passed along many thanks for Reading Mentor program, Open House, Homecoming float, etc. He would also like to solicit feedback regarding a “Back to School” event the evening prior to the 1st day of school. He will be exploring this option and would like PTO’s feedback.
- United Way campaign is coming up.
- Safety & Security – older exterior doors will be updated soon. Badges will be worn by staff and volunteers in a better effort to protect students. Displayed badges will be strictly enforced.
- Literacy Coaches – Oakdale will have 2 coaches and they will each be in the school once per week.

D. Treasurer’s Report

- Tamara Ahrens will summarize any budget changes on the back side of the monthly budget report. This will save time during our meetings while still allowing members to review budget changes.
- A motion was moved by Kim Tchong to accept the monthly budget as is with Paulette Cocco seconding the motion. Approved budgets will be posted to the Oakdale website.

E. Committee Reports (Please limit to 2-3 minutes)

Vice Presidents- Angie Ehrmantraut, Kim Yates, Sue Sparrow

- Thank you for all of the help during Open House. A lot of positive feedback was received.

Spirit Wear – Paulette Cocco

- Spirit Wear was available for pickup today. Water bottles and tattoos were a big hit at Open House this year. Paulette proposed that we sell water bottles and tattoos during the music programs at Kingsley. Mr. Cooper asked that Paulette email him with the request and he will contact the Kingsley Assistant Principal.

Welcome Committee – Paulette Cocco

- Welcome packets have been put together & organized. The PTO meeting date flyer will be added to each bag. Paulette will need 7 volunteers to help with distribution. She would also like volunteers to write a very brief personal note with their contact information in the event parents have any questions.

Box Tops – Jennifer Hill

- We collected Box Tops from classrooms at the end of September. Collection boxes were located outside of teacher's classrooms and this helped minimize disruption.
- \$932 worth of Box Tops will be sent in by October 31st.
- 4F is currently in the lead.

Correspondence – Tamara Ahrens

- A card was sent to Mrs. Ghrist and a “thank you” was received.
- A “get well” card will be sent to Mrs. Carey.

Hospitality – Linda Bach

- Last month's luncheon was a success and positive feedback was received. They really liked the gift card drawing and Linda plans to continue this program. The next luncheon is this Friday 10/16 and there are about 50 attendees signed up thus far.

Fundraising – Melissa Fasig

- The Crayola cooking kits were ordered in cases and extras will be available for purchase. Gross profits before award pay-outs were \$1400. From that amount, cash awards will be paid out plus the cost of a pizza party. Estimated net profit will be around \$1000.
- Another fall fundraiser will be held before the end of the year in an attempt to recoup some of the income, since \$7500 in income was budgeted for the fall fundraiser.
- Bridget suggested that we “kick off” our next fundraiser by giving a short introduction of the product. This could potentially generate more excitement with the students, as opposed to just sending home a flyer/order form.

- Suggestion by Kedra Donnelly to look at American Greetings as a possible fundraising company to use in the future.

Historian – Gina Franke

- Box of historian items has been given to our new historian Gina.

Homecoming – Kim Yates

- Homecoming was a fun success! Thanks to all who helped.

Red Ribbon Week – Kim Yates & Tina Carby

- Kim will be chairing Red Ribbon Week this year with Tina's assistance. They are currently in the idea generation stage. Red Ribbon Week is scheduled for October 26 – 30th.

Market Day – Angie Ehrmantraut

- Last month was a little hectic with no Market Day rep but we got through it. Payment by LINK card must be paid for during pickup time only (no pre-pay). Next pickup is 10/19 from 3:30 to 4:30.
- Pie sales will be forthcoming. Angie would like to have a contest to generate excitement. Discussed the possibility of a “pie in the face” contest or a pie eating contest.

Scrip – Angie Ehrmantraut

- Scrip went over fairly well last month. We made \$58 on the first month's order.

Oakdale Eats Out – Tamara Ahrens

- Next event is 10/14 at Noodles – please mention the fundraising flyer. Meatheads is scheduled for 11/17 & 11/18. Vouchers must be presented for Oakdale to receive the profits.
- Tamara is seeking a volunteer to assume responsibility for the Oakdale Eats Out program. This is a minimal time commitment. Please contact Tamara if you are interested in this committee.

Playground Equipment – Nea Jones

- Our playground equipment is in need of replacement. It is estimated that the cost will be \$30,000-40,000 to replace. PTO already has \$10,000 set aside towards the equipment.

- Kedra is assisting Nea with fundraising efforts. She suggested a car wash during the warmer months as a fundraising effort. Kedra has many fundraising ideas and wants to know who to consult with for the approval process. Jennifer suggested that Kedra attend the next PTO board meeting.

Reading Mentor Program – Michelle Hartrich-Jackson

- Mentor program began last week. We have 45 students who were recommended by teachers and 30 volunteers to be Reading Mentors.

Room Parties – Michelle Hartrich-Jackson

- Michelle sent out room party request forms at the beginning of October. Room parents are still needed for 4B and 4C.

Volunteer Coordinator – Lori Jacobs

- Since Amber Jones stepped down, Jennifer Hill has been working the volunteer list in the interim. Lori Jacobs will be assuming this role as soon as Jennifer can transition the duties to her. Ideally we would like to see 2 chairs over Volunteer Coordinator role since this duty requires more work than other committees.
- Volunteer information has been compiled into a spreadsheet and Jennifer has sent the information to those who signed up.

F. New Business/Open Time

- Question posed from Kedra regarding 5th grade graduation – does Oakdale do this? Also suggested having a quarterly recognition event to reward students who have excelled in Math, Spelling, Reading, etc. Bridget will take these suggestions back to the teachers and staff to discuss possibilities.
- Discussed the possibility of Oakdale car magnets. Kim Yates has a contact that can assist.

Adjournment

Meeting was adjourned at 7:46 p.m. by President Jennifer Hill.

Minutes submitted by: Leanne Adcock

Approved by: PTO Committee